

Don't waste your bottom line - workshops

Time/Who	Agenda item	Outcomes
09.00	Registration & breakfast rolls	
09.30	Welcome & introductions	Setting the scene, outlining what the day will consist of, getting attendees to introduce themselves and an introduction to PTZW
	Measuring to manage	What to measure, how to measure it and how this can help you reduce waste. Importance and usefulness of SWMPs
	Swapping out materials	How careful consideration of materials can help reduce waste to landfill – recommendations on what materials can be 'swapped'
	Effective communication discussion	What on-site communications techniques work best at reducing waste – what are the alternatives to 'toolbox talks'
10.45	Break	
	Effective communication feedback	Feedback from groups on communication recommendations/ideas
	Effective waste management at different build stages	What techniques can be employed at each stage of the build process to minimise waste. Delegates split into groups and focus on one phase of construction and record the decisions/actions that can be taken to reduce waste on a process flow diagram
	Effective waste management feedback	Group feedback, creating a master process flow diagram covering each build phase and highlighting waste minimisation decisions/actions that can be taken
12:30	Close	

Working together for a zero waste South East: